	ℹ	Task Name	Start	Finish
1		⊿ EDMS Master	Wed 3/24/04 8:00 AM	Tue 10/4/05 9:00 AM
2	📝✓	▷ **Engineering and Design**	**Wed 3/24/04 8:00 AM**	**11/18/04 5:00 PM**
3	📝	⊿ **HB V5.1.05 Upgrade Project**	**Mon 10/18/04 8:00 AM**	**10/4/05 9:00 AM**
1		⊿ HB v5-1-05 Upgrade Project	Mon 10/18/04 8:00 AM	Fri 4/29/05 5:00 PM
2	✓	⊿ **Planning**	**Mon 10/18/04 8:00 AM**	**Mon 12/27/04 5:00 PM**
3	✓	Set up project scope	Mon 10/18/04 8:00 AM	Fri 11/26/04 5:00 PM
4	✓	Product Eval	Mon 11/29/04 8:00 AM	Mon 12/13/04 5:00 PM
5	✓	EDMS Architecture Eval	Tue 12/14/04 8:00 AM	Mon 12/27/04 5:00 PM
6	✓	⊿ **System Design**	**Tue 12/28/04 8:00 AM**	**Mon 1/10/05 5:00 PM**
7	✓	Document Technical Specifications	Tue 12/28/04 8:00 AM	Wed 1/5/05 5:00 PM
8	✓	Review Technical Specifications	Thu 1/6/05 8:00 AM	Mon 1/10/05 5:00 PM
9		⊿ **Construction**	**Tue 1/11/05 8:00 AM**	**Fri 2/25/05 5:00 PM**
10		Develop Code/Unit Test	Tue 1/11/05 8:00 AM	Mon 2/21/05 5:00 PM
11		Develop System Test plan	Tue 2/22/05 8:00 AM	Fri 2/25/05 5:00 PM
12		⊿ **System Test**	**Mon 2/28/05 8:00 AM**	**Thu 3/17/05 5:00 PM**
13		Conduct Dry Run 1	Mon 2/28/05 8:00 AM	Wed 3/2/05 5:00 PM
14		Conduct System Test	Thu 3/3/05 8:00 AM	Wed 3/9/05 5:00 PM
15		Conduct Dry Run 2	Thu 3/10/05 8:00 AM	Fri 3/11/05 5:00 PM
16		User Acceptance Testing	Mon 3/14/05 8:00 AM	Thu 3/17/05 5:00 PM
17		⊿ **Implementation**	**Fri 3/18/05 8:00 AM**	**Fri 4/1/05 5:00 PM**
18		Conduct Dry Run 3	Fri 3/18/05 8:00 AM	Thu 3/24/05 5:00 PM
19		Prep for implementation	Fri 3/25/05 8:00 AM	Fri 4/1/05 5:00 PM
20		⊿ **Production**	**Mon 4/4/05 8:00 AM**	**Fri 4/29/05 5:00 PM**
21		CO, D3	Mon 4/4/05 8:00 AM	Fri 4/8/05 5:00 PM
22		TP, D6, D4	Mon 4/11/05 8:00 AM	Fri 4/15/05 5:00 PM
23		D2,D5	Mon 4/18/05 8:00 AM	Fri 4/22/05 5:00 PM
24		D1,D7	Mon 4/25/05 8:00 AM	Fri 4/29/05 5:00 PM
25	📝	⊿ **EDMS Maintenance Tasks - Actuals**	**Mon 12/20/04 8:00 AM**	**10/4/05 9:00 AM**
1		⊿ EDMS Maintenance Tasks	Mon 12/20/04 8:00 AM	Tue 10/4/05 9:00 AM
2		⊿ **EDMS Library and Data Cleanup**	**Thu 12/23/04 8:00 AM**	**Thu 2/10/05 11:00 AM**
3		⊿ **Data One Shots**	**Thu 12/23/04 8:00 AM**	**Thu 2/10/05 11:00 AM**
4	▦	User Clean Up Mini Project (waiting for the user feed back)	Mon 1/10/05 1:00 PM	Tue 1/18/05 5:00 PM
5		Outside Consultant Mini Project (In the hands of the District EDMS Coords	Wed 1/19/05 9:00 AM	Fri 1/28/05 11:00 AM
6	✓	Import Eng Design EDMS users to CO library	Thu 12/23/04 8:00 AM	Thu 12/23/04 12:00 PM
7	▦	Identify the zero bite files in District systems. Look for changes in software configuration to mitigate the occurrences from this point forward	Tue 2/1/05 9:00 AM	Thu 2/10/05 11:00 AM
8	✓	Develop a script to remove CO users from system test and unit test	Thu 12/23/04 8:00 AM	Thu 12/23/04 12:00 PM
9		For D2 Structures - Need to remove the numbers in the Addressed To field and the periods from the Received From field that are left over from an Arcis import	Thu 12/23/04 1:00 PM	Tue 12/28/04 12:00 PM
10		Data One Shot: Need to remove the second publish entry in the activity log for documents that have duplicates. (some code already generated. Needs more dev and Code Review)	Tue 12/28/04 1:00 PM	Thu 12/30/04 12:00 PM
11		Some creation dates in Arcis were blank in D3 and TP. These need to be populated with a default value. Check other Districts for null dates.	Thu 12/30/04 1:00 PM	Tue 1/4/05 12:00 PM
12		Develop an Excel and Access attribution import template for each	Tue 1/4/05 1:00 PM	Tue 1/11/05 12:00 PM
13		⊿ **Update EMDS Documentation**	**Thu 12/30/04 9:00 AM**	**Wed 1/19/05 5:00 PM**
14	▦	Update Enterprise Functional Design Spec – 5 days	Mon 1/10/05 8:00 AM	Fri 1/14/05 5:00 PM
15		Update EDMS User Groups and Roles – 2 days	Tue 1/18/05 8:00 AM	Wed 1/19/05 5:00 PM
16	▦	District specific performance recommendations for DM	Thu 12/30/04 9:00 AM	Fri 1/14/05 11:00 AM
17		⊿ **HUG Tasks**	**Mon 12/20/04 8:00 AM**	**Tue 12/21/04 5:00 PM**
18		Meeting notes, Agenda, HUG web site	Mon 12/20/04 8:00 AM	Tue 12/21/04 5:00 PM
19		⊿ **Post Implementation Engineering and Design**	**Mon 12/20/04 9:00 AM**	**Wed 3/16/05 11:00 AM**
20		Eng Design Post-Implementation Support – 90 days	Mon 12/20/04 9:00 AM	Wed 3/16/05 11:00 AM
21		⊿ **Update Eng Design Documentation to reflect current system setup**	**Mon 2/21/05 8:00 AM**	**Thu 2/24/05 5:00 PM**
22	▦	Requirements Document – 1 day	Mon 2/21/05 8:00 AM	Mon 2/21/05 5:00 PM
23		Functional Design Spec. – 2 days	Tue 2/22/05 8:00 AM	Wed 2/23/05 5:00 PM
24		User Design Spec. – 1 day	Thu 2/24/05 8:00 AM	Thu 2/24/05 5:00 PM

#		Task	Start	Finish
25		◢ Training	**Wed 12/22/04 8:00 AM**	**Fri 2/4/05 5:00 PM**
26	▦	OIG Training (3rd floor)	Wed 12/22/04 8:00 AM	Wed 12/22/04 5:00 PM
27		◢ E&D Training	**Thu 12/23/04 8:00 AM**	**Fri 2/4/05 5:00 PM**
28		◢ E & D training documentation finalized	**Thu 12/23/04 8:00 AM**	**Wed 1/5/05 3:00 PM**
29	▦	Session Agenda for all Districts	Thu 12/23/04 8:00 AM	Thu 12/23/04 12:00 PM
30		Tress Course Update	Thu 12/23/04 1:00 PM	Thu 12/23/04 3:00 PM
31		Viewer Documentation	Thu 12/23/04 3:00 PM	Mon 12/27/04 3:00 PM
32		Power User Documentation	Mon 12/27/04 3:00 PM	Wed 12/29/04 3:00 PM
33		Document Prep(Copies)	Wed 12/29/04 3:00 PM	Wed 1/5/05 3:00 PM
34		Email Notification	Thu 12/23/04 1:00 PM	Mon 12/27/04 12:00 PM
35	▦	CO, D3 - Tallahassee	Wed 1/5/05 8:00 AM	Fri 1/7/05 12:00 PM
36	▦	D2 - Lake City	Mon 1/10/05 8:00 AM	Fri 1/14/05 5:00 PM
37	▦	TP HQ, D1, D5, D7 - Turkey Lake	Tue 1/18/05 8:00 AM	Mon 1/24/05 5:00 PM
38	▦	D4 - Fort Lauderdale	Mon 1/24/05 8:00 AM	Fri 1/28/05 5:00 PM
39	▦	D6 - Miami	Mon 1/31/05 8:00 AM	Fri 2/4/05 5:00 PM
40		◢ **Non HB Programming Tasks**	**Mon 12/20/04 8:00 AM**	**Wed 1/12/05 9:00 AM**
41		Add exempt from Public Record to the import format for E&D.	Mon 12/20/04 8:00 AM	Mon 12/20/04 9:00 AM
42		Create the Export Utility.	Mon 12/20/04 9:00 AM	Wed 1/12/05 9:00 AM
43		Lotus Notes Help Desk extraction	Mon 12/20/04 8:00 AM	Mon 12/20/04 10:00 AM
44		◢ **Migrations and Imports**	**Mon 12/20/04 8:00 AM**	**Tue 10/4/05 9:00 AM**
45		Complete Surveying and Mapping Imports.	Mon 6/27/05 8:00 AM	Thu 7/28/05 9:00 AM
46		Complete Turnpike Construction Import.	Fri 7/29/05 8:00 AM	Wed 8/31/05 9:00 AM
47		Complete D6 Structures Import.	Thu 9/1/05 8:00 AM	Tue 10/4/05 9:00 AM
48		E&D data migration with Lance	Mon 12/20/04 8:00 AM	Wed 2/16/05 9:00 AM
49		◢ **Other Miscellaneous Tasks**	**Mon 12/20/04 8:00 AM**	**Tue 8/2/05 11:00 AM**
50		Periodic maintenance of the EDMS InfoNet website.	Mon 6/27/05 8:00 AM	Tue 7/12/05 9:00 AM
51	▦	Create a checklist of tasks to perform to add new business areas to the	Mon 1/10/05 9:00 AM	Tue 1/11/05 9:00 AM
52	▦	VPN testing and procedures documentation.	Tue 2/1/05 9:00 AM	Mon 2/28/05 11:00 AM
53	▥	◢ **Monthly Status Report**	**Mon 1/3/05 9:00 AM**	**Wed 6/1/05 11:00 AM**
54	▦▥	Dec - Monthly Status Report	Mon 1/3/05 9:00 AM	Mon 1/3/05 11:00 AM
55	▦▥	Jan - Monthly Status Report	Tue 2/1/05 9:00 AM	Tue 2/1/05 11:00 AM
56	▦▥	Feb - Monthly Status Report	Tue 3/1/05 9:00 AM	Tue 3/1/05 11:00 AM
57	▦▥	Mar - Monthly Status Report	Fri 4/1/05 9:00 AM	Fri 4/1/05 11:00 AM
58	▦▥	Apr - Monthly Status Report	Mon 5/2/05 9:00 AM	Mon 5/2/05 11:00 AM
59	▦▥	May - Monthly Status Report	Wed 6/1/05 9:00 AM	Wed 6/1/05 11:00 AM
60		◢ **Help Desk**	**Mon 12/20/04 8:00 AM**	**Tue 8/2/05 11:00 AM**
61		Lance	Mon 12/20/04 8:00 AM	Thu 6/30/05 8:02 AM
62		Matt	Mon 12/20/04 8:00 AM	Wed 6/29/05 9:00 AM
63		Hector	Wed 1/19/05 9:00 AM	Tue 8/2/05 11:00 AM
64	▥	◢ **Monthly Document Disposition Reports**	**Mon 1/3/05 9:00 AM**	**Wed 6/1/05 11:00 AM**
65	▦▥	Dec - Monthly Document Disposition Reports	Mon 1/3/05 9:00 AM	Mon 1/3/05 11:00 AM
66	▦▥	Jan - Monthly Document Disposition Reports	Tue 2/1/05 9:00 AM	Tue 2/1/05 11:00 AM
67	▦▥	Feb - Monthly Document Disposition Reports	Tue 3/1/05 9:00 AM	Tue 3/1/05 11:00 AM
68	▦▥	Mar - Monthly Document Disposition Reports	Fri 4/1/05 9:00 AM	Fri 4/1/05 11:00 AM
69	▦▥	Apr - Monthly Document Disposition Reports	Mon 5/2/05 9:00 AM	Mon 5/2/05 11:00 AM
70	▦▥	May - Monthly Document Disposition Reports	Wed 6/1/05 9:00 AM	Wed 6/1/05 11:00 AM
71		Research new Document Viewer	Mon 12/20/04 8:00 AM	Tue 12/21/04 5:00 PM
72		◢ **Scanning RFQ**	**Mon 12/20/04 8:00 AM**	**Tue 1/18/05 5:00 PM**
73	▦	Contact Vendor References	Mon 12/20/04 8:00 AM	Mon 12/20/04 5:00 PM
74		Determine Scope	Thu 12/30/04 8:00 AM	Thu 1/6/05 5:00 PM
75		Construct RFQ	Fri 1/7/05 8:00 AM	Tue 1/18/05 5:00 PM
76		◢ **As-Built Plan Migration Project**	**Mon 12/20/04 9:00 AM**	**Tue 1/18/05 5:00 PM**
77	▦	Need to develop a plan for periodic batch imports from Image API.	Tue 1/18/05 8:00 AM	Tue 1/18/05 5:00 PM
78		Complete As-Built RFS evaluation	Mon 12/20/04 9:00 AM	Tue 12/21/04 11:00 AM